



# **ACTION REPORT**

## **ADMINISTRATIVE MEETING**

**Tuesday, March 12, 2013 5:00 PM**

**Vincent E. Griego Chambers**

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**Meeting called to order @ 5:00 PM**

### **1. Call to Order**

The Meeting was Called to Order at 05:00 PM

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Maggie Hart Stebbins	Chair	Present	
Debbie O'Malley	Vice Chair	Present	
Art De La Cruz	Member	Present	
Lonnie Talbert	Member	Present	
Wayne A. Johnson	Member	Present	

### **2. Silent Innvocation and Pledge of Alliegance**

### **3. Announcement of additions and changes to the agenda**

Moved 3A to be deferred.

Moved 3B to 11C

Moved 3C to 14A

#### **A. PIO: Certificate of Recognition for Parks and Recreation**

Presentation of Certificate of Recognition to the Bernalillo County Parks and Recreation Department, Director Ed Chismar and Barbara Baca.

Deferred to the March 26, 2013 Administrative Meeting

### **4. PROCLAMATIONS**

#### **A. PIO: Wildfire Awareness Week Proclamation**

Presentation of Proclamation

Commissioner Johnson sponsored this proclamation. Chris Gober, Fire Marshal provided current information.

### **5. CERTIFICATES AND AWARDS**

#### **A. PIO: Certificate of Recognition Southwest Chief**

## Presentation of Certificate of Recognition

Chair Hart Stebbins sponsored this Certificate of Recognition.. Madison and Ford Robins accepted the proclamation

**6. PUBLIC COMMENT****7. MINUTES APPROVAL****A. Approve the Minutes of the February 26, 2013 Administrative Meeting  
Administrative Meeting**

## ATTACHMENTS:

- 02-26-13 admin (PDF)

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Maggie Hart Stebbins, Chair
<b>SECONDER:</b>	Lonnie Talbert, Member
<b>AYES:</b>	Hart Stebbins, O'Malley, De La Cruz, Talbert, Johnson

**8. APPROVAL OF CONSENT AGENDA**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Maggie Hart Stebbins, Chair
<b>SECONDER:</b>	Debbie O'Malley, Vice Chair
<b>AYES:</b>	Hart Stebbins, O'Malley, De La Cruz, Talbert, Johnson

**A. Information Technology: CDW-G Expenditures Exceeding \$150,000.00**

Motion to approve expenditures exceeding the \$150,000.00 County Manager Signature Authority Limit for purchases with CDW-G.

**B. Fleet and Facilities Mgt: County – Wide Automotive Parts & Services Agreement for County Vehicle Maintenance**

Motion to:

1. Award RFB #0032-13-CB for Automotive Parts and Services.
2. Approve price agreement for the Automotive Parts and Services with Parts Plus, ABQ Auto Parts, Don Chalmers Ford, Road Machinery, Stewart & Stevenson, MCT Industries, West Fleet, Federated Fleet & Facility, and Mesa Enterprises.
3. Delegate to the County Manager the administrative authority to execute future amendments to the Automotive Parts & Services agreements pursuant to Administrative Resolution AR 2012-17, for the purchase of goods and services, which exceeds \$150,000.

**C. Operations and Maintenance: Bernalillo County 2013 Road Inventory**

Motion to: Approve Administrative Resolution **AR 2013-17** Certifying the 2013 County Road Inventory.

## 9. ADOPTION OF ORDINANCE/AMENDMENT TO COUNTY CODE

### A. Ordinance (ID # 2727)

DEPUTY COUNTY MANAGERS: Repealing and Replacing the Bernalillo County Minimum Wage Ordinance

Motion to:

Motion to introduce for publication an Ordinance Repealing and replacing the Bernalillo County Minimum Wage Ordinance

Commissioner De La Cruz sponsored this item. Mayling Armijo, Economic Development Director provided the proposed amendments introduced by Commissioner De La Cruz.

Commissioner De La Cruz moved amendments with a friendly amendment by Chair Hart Stebbins; 2nd by Commissioner O'Malley. Vote: 3-2 Commissioners Talbert and Johnson voted in the negative.

<b>RESULT:</b>	<b>ADOPTED AS AMENDED [3 TO 2]</b>
<b>MOVER:</b>	Maggie Hart Stebbins, Chair
<b>SECONDER:</b>	Debbie O'Malley, Vice Chair
<b>AYES:</b>	Maggie Hart Stebbins, Debbie O'Malley, Art De La Cruz
<b>NAYS:</b>	Lonnie Talbert, Wayne A. Johnson

### B. Ordinance (ID # 2740)

ZONING/BUILDING/PLANNING: Amendment to Impact Fees Ordinance, Chapter 46 of the Bernalillo County Code

Motion to:

Motion to introduce the proposed amendments to Impact Fees Ordinance, Chapter 46 of the Bernalillo County Code, Impact Fees Capital Improvement Plan. .

Nick Hamm, Impact Fee Coordinator presented this item.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Maggie Hart Stebbins, Chair
<b>SECONDER:</b>	Wayne A. Johnson, Member
<b>AYES:</b>	Hart Stebbins, O'Malley, De La Cruz, Talbert, Johnson

**10. ADOPTION OF RESOLUTION****11. APPROVALS**

- A. Sheriffs: Fee Structure for Bernalillo County Vehicle Seizure & Forfeiture Program

Motion to approve the fee structure for administration of the Bernalillo County Vehicle Seizure & Forfeiture Program.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Art De La Cruz, Member
<b>SECONDER:</b>	Wayne A. Johnson, Member
<b>AYES:</b>	Hart Stebbins, O'Malley, De La Cruz, Talbert, Johnson

Sheriff Dan Houston presented this item.

- B. County Manager: Bernalillo County Term Position Conversions

Motion to approve converting term status positions to permanent status.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Wayne A. Johnson, Member
<b>SECONDER:</b>	Maggie Hart Stebbins, Chair
<b>AYES:</b>	Hart Stebbins, O'Malley, De La Cruz, Talbert, Johnson

- C. Housing: Bernalillo County Housing Department Public Housing Operating Fund Reserves

Motion to approve expenditure of HUD Public Housing Operating Fund Reserves.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Debbie O'Malley, Vice Chair
<b>SECONDER:</b>	Lonnie Talbert, Member
<b>AYES:</b>	Hart Stebbins, O'Malley, De La Cruz, Talbert, Johnson

Betty Valdez, Housing Director presented this item.

**12. COMMUNICATIONS****13. BOARD AND COMMITTEE APPOINTMENTS****14. DISCUSSION**

- A. Finance: Bernalillo County Property Tax Dollars at Work

Presentation

Teresa Byrd, Deputy County Manager along with Shirley Ragin, Budget Director presented this item.

**15. Announcement of next Commission Meeting:**

- A. Tuesday, March 26, 2013 Zoning Meeting @ 1:00 p.m., Vincent E. Griego Chambers
- B. Tuesday, March 26, 2013 Administrative meeting @ 3:00 p.m., Vincent E. Griego Chambers

**16. Signing of official Documents**

**17. Adjournment of Meeting**